

Westville Senior Primary School



SCHOOL BROCHURE

#LearnersTodayLeadersTomorrow
#WestvilleSchool of Choice
#StartyourWestville Journey

THE SCHOOL BADGE

The School motto is UT PROSIM which then translated means WE SERVE.

The Westville School Badge is made up of three parts, a swan, a tree and a striped band. The badge serves as a link with the past. The white swan, neck encircled by a ducal crown, is taken from the arms of Wandsbeck, this being the European home of the original settlers of the area which was to become Westville.

The Outspan Tree commemorates the site of the first outspan on the then main road between Durban and Pietermaritzburg.

The blue and white bar on the badge is present as a reminder of the official colours of the school.

THE HISTORY OF THE SCHOOL

In March 1935 a new private school was opened in Westville. It consisted of 6 learners and one educator and the fees charged were 12/6d per month. This sum covered the cost of books and writing materials and provided each learner with a penny sucker on Fridays. From this humble beginning grew the four schools bearing the Westville name.

The school became a provincial responsibility in 1945 but was regarded as a country school. This was justified by the arrival of children in the morning on horses and donkeys and very occasionally on the front of a delivery bike.

1957 saw the school with an enrolment of 790 learners and at last the splitting of the ways. 258 learners were transferred to the present primary school in Westville Road and the old school (now Westville Boys' High) remained to cater for learners in the senior phase.

Our school underwent its final division in 1960 when the Junior Primary School on the corner of Saltfleet Road and Westville Road was opened. The school has grown apace and boasts many facilities which benefit the children in all spheres of their educational life.

OUR MISSION

At Westville Senior Primary School our mission is to foster a nurturing, disciplined and intellectually stimulating environment where students are empowered to become caring, confident, and creative individuals. By cultivating a culture of intellectual growth, independence of mind and physical and spiritual development, we empower our students to honour all humanity and make a positive impact on the world.

OUR VISION

Learners Today. Leader Tomorrow

GENERAL SCHOOL POLICY

Educational Aims

The school strives to create a happy, relaxed, yet orderly and disciplined environment in which each learner may be encouraged to develop his/her own talents and ability to the full. A wide range of subjects and a flexible timetable make it possible to suit the needs of individual learners and to provide each with a sound basic education and which they can proceed to High School. The school expects of its learners friendliness, helpfulness, courtesy and consideration for others.

ROLE OF THE PARENTS

The school believes that parent-educator co-operation and mutual understandings are vital to the children's welfare and that these are best achieved through direct personal contact with parent involvement in school activities.

Meetings are held for all new parents at the start of the school year. Further discussion evenings are held in the second and third terms, at which parents have an opportunity of meeting the educators and discussing their child's academic progress and related matters.

Should problems arise, or matters of a more personal nature require discussion, the Principal will be pleased to interview parents. The school appreciates being kept informed of circumstances that may be affecting the happiness or progress of a learner, in order to help wherever possible.

The attendance of parents at sport and other school events is welcomed and valued.

Parents can enjoy closer involvement with the school by assisting in the Media Centre, Tuckshop or transporting learners. Communications from the Principal will be via the D6 to keep you in touch with the various school activities.

PUNCTUALITY AND ATTENDANCE

School hours are Monday to Friday 07h40 until 14h00, punctuality is most important. Learners are expected to be at school by 07h30.

In the case of learner illness, the parent or guardian must send an explanatory note stating the reason for the period of absence. These notes must be presented on the day of return to school. In cases of extended absence, the school should be contacted by the third day. In such cases the customary letter of explanation is still required.

Should parents require their children to leave school before the end of a session, a note stating reasons, must be produced.

TESTING AND REPORTS

The school policy is to emphasise the importance of steady work throughout the year.

Reports on achievement are sent to the parents termly. These are based on the results of class work and tests done over a period of time.

AWARDS

We think it is important that learners should receive encouragement and one way of doing this, is by making awards in recognition of achievement made.

Learners in all grades are rewarded for merit in academics or other school activities.

Merit awards in academics are awarded for the duration of each term. These are earned by a percentage of learners in each grade. This is highly sought after award.

Merit awards in sport and other activities are awarded to learners in all grades who:

- (i) Show well above average ability in that sport/activity.
- (ii) Are reliable in all things.
- (iii) Are punctual.
- (iv) Dress correctly.
- (v) Are consistent in the standard of their play.
- (vi) Show a good spirit of sportsmanship.
- (vii) Are a credit to the school.

HOMEWORK

Homework must be done regularly and thoroughly if the learner is to make satisfactory progress. The co-operation of parents is required in ensuring that sufficient time is spent on homework. All learners will keep a homework notebook in which a record of the work set is recorded. Parents are asked to sign this book when they have checked that the work set has been done.

Homework is set on four nights a week, Monday to Thursday inclusive.

MEDIA CENTRE

The Media Centre is well equipped with apparatus and aids. There are 3000 non-fiction and reference books and a further 4000 fiction books. Books are updated and discarded to maintain growth and interest in the Media Centre and the many varied interests of the learners are catered for.

Learners are encouraged to read and they are taught how to take notes and to accurately extract the information required for self-study tasks.

CODE OF CONDUCT

In all things, use your common sense.

1. Conduct and Manners

- 1.1 Always be respectful and helpful to both visitors to the school and the staff
- 1.2 Always strive to behave in a manner that is a good example to others.
- 1.3 Whether in or out of school, learners must behave in a manner which will retain the excellent reputation the school enjoys.

Rationale: to uphold the prestige and image of the school.

2. Appearance and Uniform

- 2.1 Learners must be correctly and neatly dressed in the specified school uniform or sport kit at all times. Exceptions to this dress code are prohibited. Should any deviation from the official school uniform be sought, a request (with supporting documentation) in writing should be sent to the Principal. Such exceptions will be considered on individual merit by senior management and the Governing Body.
- 2.2 All clothing, including shoes, must be clearly marked.
- 2.3 The official school and sports bag must be used.
- 2.4 Learners are required to wear the official tracksuit top or jersey in cooler weather. Coloured anoraks or coloured tops are not permitted.
- 2.5 Hair – Boys. Extreme hairstyles are not acceptable. Hair is to be kept short and neatly styled. Hair must not cover ears or hang more than 3cm above shirt collar. No dye or highlights will be allowed.
- 2.6 Hair – Girls. Extreme hairstyles are not acceptable. Shoulder length hair must be tied back. Only white hair accessories may be worn. No dye or highlights will be allowed.
- 2.7 No jewellery, other than watches may be worn by boys. No jewellery other than watches and one pair of plain sleepers or studs in pierced ears may be worn by girls. No multi-coloured, high fashion watches may be worn.
- 2.8 No nail polish may be worn.
- 2.9 Chewing gum is not permitted.

Rationale: to instil self-respect, self-discipline and a sense of shared identity.

3. Late Comers

- 3.1 All late comers are to report to the office (Deputy Principal or Mrs Wheatley).
- 3.2 Repeated latecomers will face disciplinary sanction.

Rationale: To encourage punctuality, reliability and a sense of responsibility

4. Movement about the school

- 4.1 Learners may not run on the corridors, stairs or quadrangles.
- 4.2 Learners must walk in single file, keeping to the left.

Rationale: To ensure safety of learners and order and discipline.

5. Litter and environmental responsibility

- 5.1 All litter must be dropped in the bins provided in an effort to make the school a totally litter-free environment.
- 5.2 All gardens and maintained areas like the school fields should be kept litter free and undamaged as far as is reasonable.
- 5.3 All learners are encouraged to take pride in the appearance of their school.

Rationale: To promote environmental awareness, pride in school and to alleviate the responsibility of others having to clean up.

6. Areas out of bounds

- 6.1 Entrance foyer and office block, unless on official business
- 6.2 School hall
- 6.3 The staff room
- 6.4 All areas where cars are parked, fences and banks
- 6.5 Classrooms during breaks, before and after school
- 6.6 Undercover storeroom area

- 6.7 Pavillion area
- 6.8 Functions Room enclosed area

Rationale: Protection of property and self-discipline

7. General

- 7.1 Learners may not leave the school grounds without the permission of the Principal or the Deputy Principal.
- 7.2 No fighting, bullying, intimidation, swearing or thieving will be tolerated.
- 7.3 Skateboards and roller blades may not be bought to school.
- 7.4 Bicycles may not be ridden in the school grounds. They must be pushed. No one is to tamper with bicycles or vehicles parked on the premises.
- 7.5 Learners may only go to the sickroom with their teacher's permission. This includes break times.
- 7.6 No learner may have a mobile phone or smart watch at school.

LESSONS

Physical Education is compulsory for all learners not exempt for medical reasons. Each class has a one hour P.E. lesson every week during which training in swimming, athletics, or other skills are given. If a learner is to be excused from participation in these lessons for any length of time, a medical certificate must be produced. If only one or two lessons are affected, a note from the parents will suffice. Music is compulsory for all learners as the National Curriculum Statement is followed in all state schools. Learners are required to partake in various activities to accumulate assessment marks.

HOUSES

The school is divided into four houses;

ATHOLL.....Red

BRAEMAR.....Blue

CHARTWELL.....Green

WESTVILLE.....Yellow

New learners are assigned to a house on admission. Wherever possible, learners whose immediate family members have been past learners, are placed in the same school house.

Inter-house competition promotes a healthy spirit among the children.

UNIFORM

School uniform is helpful both to the learners and to the school, for it can foster a strong sense of unity and pride in the individual for his school.

Parents are asked to co-operate with the school in ensuring uniformity of dress by purchasing clothing from recognised official stockists and by encouraging learners to take a pride in their uniform and general appearance.

ALL items of clothing should be clearly marked.

GIRLS

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| Summer | Four-seam, A-line Princess style dress in light sky blue, reference available on request. With rear metal zip, one concealed side pocket and left-hand breast pocket with school badge. Briefs to match the frock. Black shoes with bar or laces. White ankle socks. White headgear for long hair. |
| Winter | Standard polycotton white blouse, half sleeves and French cuffs worn under the blue tunic. School tracksuit/tracksuit top. |
| P.E. | Navy blue shorts or WSPS skorts and multi-purpose shirt/all purpose shirt |
| ATHLETICS | Navy blue shorts or WSPS navy skorts and T-shirt in house colour. |
| HOCKEY | Hockey boots, school sports socks, multi-purpose shirt/all purpose shirt and navy blue shorts or WSPS navy skorts. |

NETBALL Multi-purpose shirt/all purpose shirt and navy blue shorts or WSPS navy skorts and white ankle socks.

SWIMMING School swimming costume.

Please note that the new navy shorts/WSPS skorts and the new all purpose shirts are to be worn for matches.

BOYS

Summer White shirt, half sleeves with French cuffs, left-hand breast pocket with school badge. Grey serge shorts with crimped elastic side panels, metal zip fly, flap catch and two side pockets. Grey socks with school colours. Black lace-up shoes.

Winter The above, with a school tracksuit/tracksuit top.

P.E. Navy blue shorts and multi-purpose shirt/all purpose shirt.

ATHLETICS Navy blue shorts and T-shirt in house colour..

CRICKET White shorts, cricket shirt, school sports socks. School cap.

TENNIS Navy blue shorts, multi-purpose shirt/all purpose shirt.

RUGBY Rugby boots multi-stud, white shorts. School rugby jersey and rugby socks.

HOCKEY Navy blue shorts, multi-purpose shirt/all purpose shirt and sports socks.

SWIMMING School swimming costume.

SWAN SHOP (THRIFT SHOP)

Good quality used uniforms and sports kits, available at very reasonable prices, can be purchased at the school's thrift shop. The school bags, sports tog bags, multi-purpose sports shirts, track suits and T-shirts in house colours, are only sold at the thrift shop. School caps are available from the Thrift Shop. School badges are also sold. During the year the thrift shop is open each TUESDAY and THURSDAY afternoons from 13h00 until 16h00 and FRIDAY mornings from 07h00 until 08h00. The thrift shop will open on additional days at the beginning and end of each school year.

UNIFORM STOCKISTS

Heathers	Gem Schoolwear
Village Market	369 Monty Naicker Road
Jan Hofmeyer Road	Durban
Westville	

Little Gem Schoolwear
98 Overport Drive
Overport

SPORT

Matches and practices are held after school. Learners are encouraged to participate in at least one form of organised sport in both summer and winter. The school aims to ensure that as many learners as possible participate in healthy activity with enjoyment and to learn the principles of good sportsmanship.

CULTURAL ACTIVITIES

Chess and Art clubs are offered to learners after school. Speech and Drama forms part of the school day and learners are encouraged to enter the various festivals offered by interested groups in the Durban/Highway area. Play and concerts are produced on a regular basis.

Choir, Art and Craft Club, Chess, Dance and Drama, Sing Squad and Public Speaking are regular activities.

SPORTS AND CULTURAL ACTIVITIES ON OFFER:

CULTURE	GIRLS' SPORT	BOYS' SPORT
Art and Crafts Club	Athletics	Athletics
Chess	Badminton	Badminton
Choir and Music	Cricket	Cricket
Dance and Drama	Cross-country	Cross-country
Debating	Football	Football
Marimba	Golf	Golf
Media Centre	Outdoor Hockey	Outdoor Hockey
Outreach	Indoor Hockey	Indoor Hockey
Public Speaking	Action Netball	Rugby
School Production	Netball	Squash
Scripture Union	Touch Rugby	Swimming
Speech and Drama	Squash	Tennis
Spelling Bee	Swimming	Water Polo
Sprout Kids	Tennis	
	Water Polo	

GOVERNING BODY

All parents and guardians who are South African citizens are eligible for election to this body. Its aim is to foster a close liaison between the school and the parent body and to raise funds to provide the school with the equipment and the facilities required in achieving its aims and objectives. Remember, your child's attitude will largely depend upon the interest you, as a parent, display in the school.

In an endeavour to retain class sizes at manageable numbers and to maintain a degree of subject specialisation, the Governing Body funds the employment of a number of educators from school funds. A good academic standard has been maintained.

EXCURSIONS AND CLASS OUTINGS

It is a well-known fact that first-hand observations and hands-on opportunities lend themselves to meaningful learning experiences.

In an endeavour to stimulate interest in the topics learnt in class and to make learning relevant, classes are taken on a number of outings during the school year. These will vary from day trips to overnight excursions.

Parents will be given timely notice of such outings. Where overnight excursions are undertaken, parents are required to inform the educators of any medical requirements.

SCHOOL FUNDS

School funds are payable to the Financial Secretary. The fees may be paid in one payment, by the term or on a monthly basis. Bank Debit Orders and post-dated cheques are acceptable. Cheques should be made payable to Westville Senior Primary School. A credit card facility is also available.

LOST PROPERTY

Kindly ensure that all articles of clothing are PROPERLY MARKED. While we operate a lost property office and do attempt to trace and recover lost clothing, the boys and girls must learn to be responsible. It has happened that possessions allegedly 'stolen' have, in fact, simply been mislaid. Any valuables should not be brought to school.

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